



Council Use Only	
Date & time form received:	
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## Change Dog Registration Details (Form Number – K-REGFRM003)

### When to use this form

Use this form if you need to make any of the following changes to your current dog registration:

- change of address (for 60 days or longer)
- moving to a different municipal area
- transfer of ownership
- death of a dog

The *Dog Control Act 2000* requires that the changes listed above are to be made in writing.

Fields marked with a \* are mandatory.

### 1 Dog's Details

Name\*

Tag Number\*

Microchip number\*

Is the dog desexed?\*

Yes

No

### 2 Owner's Details

Name\*

First

Last

Number & Street Name (where your dog is currently registered)\*

Town\*

Postcode\*

Contact Phone Number\*

Contact Email Address\*



### 3 Details to be Changed\*

Select 1 or more options to be changed:

- I have changed address within the Latrobe municipal area (for 60 days or longer)  
(complete section 3.1 below)
- I have moved to a different municipal area
- I have transferred ownership of my dog to someone else
- I have become the new owner of the dog      Please provide your date of birth:
- My dog has died

#### 3.1 Change of address

My new address is:

Number & Street Name\*

Town\*

Postcode\*

### 4 Declaration and Signature

- I declare that the information I have provided is true and correct to the best of my knowledge\*
- I agree that by typing my name below in 'Name of signatory' I have signed this application (if completing electronically)\*

Name of signatory\*

Signature\* (if completing in hard copy)

Date\*



Applications can be submitted as follows:

- Email to [council@kentish.tas.gov.au](mailto:council@kentish.tas.gov.au) and label the subject of your email “Change Dog Registration Details”; or
- Mail to PO Box 63, Sheffield, TAS, 7306; or
- Deliver in person to the Council office at 69 High Street, Sheffield.

**Personal Information Protection Statement**

As required under the Personal Information Protection Act 2004

Personal information is managed in accordance with the Personal Information Protection Act 2004 and may be accessed by the individual to whom it relates, on request to Council.

Information can be used for other purposes permitted by the Local Government Act 1993 and regulations made by or under that Act, and if necessary, may be disclosed to other public sector bodies, agents, or contractors of Council, in accordance with Council’s personal information protection policies.

Failure to provide all required information may result in your application not being able to be accepted or processed.