Office Use Only	
Lodgement date:	DA No.
.Date of permit	Expiry date of permit
PID	Zoning

KENTISH COUNCIL

APPLICATION FOR MINOR AMENDMENT TO A PLANNING PERMIT and/or ENDORSED PLANS

(Pursuant to Section 56 of the *Land Use Planning and Approvals Act 1993)*

1	**Planning Permit Reference No : DA**
2	**Address of Subject Site:**
3	**Full Name of Owner(s):**
4	**Applicant:** NAME: ADDRESS: TELEPHONE: MOBILE NO. EMAIL: *(if the applicant is not the owner, the applicant MUST HAVE CONSENT FROM the owner to amend the permit)*
5	**Proposed Amendment to permit and/or endorsed plans and other endorsed documents:** (*please try and list all changes, to make it faster to compare the plans. If there is insufficient space please add a page)*
6	**Reason for the Amendment:**
7	**Have works commenced** **Yes / No** If yes describe what has been commenced/completed.

If you have had discussions with a Council Officer, please provide their name:
Name:

Declaration:
• I have read the Certificate of Title and Schedule of Easements for the land and I am satisfied that this application is not prevented by any restrictions, easements or covenants. • I declare that, in accordance with Section 56(1) of the *Land Use Planning and Approvals Act 1993,* I have the consent of the owner to make this application. Where the subject property is owned or controlled by Council or the crown. Their consent is attached. Where the application is submitted under Section 43A, the owner's consent is attached. • I declare that the information in this application is true and correct **Applicant's signature:** **Date:**

ELECTRONIC APPLICATIONS ARE ENCOURAGED,
Email to: Planning@latrobe.tas.gov.au

Important Information about Requests for Amendments to Permits and Endorsed Plans

A. **Pursuant to Section 56 (2) of LUPAA 1993, Council is able to amend a permit if it is satisfied that:**

- is not an amendment of a condition or restriction, specified in the permit, that is required, imposed or amended by the Appeal Tribunal; and
- does not change the effect of a condition or restriction, specified in the permit, that is required, imposed or amended by the Appeal Tribunal; and
- will not cause an increase in detriment to any person; and
- does not change the use or development for which the permit was issued other than a minor change to the description of the use or development.

B. Where the permit was issued by decision at a Council meeting the request for minor amendment will need to go before a Council meeting for approval and any Representors will be notified of the amendment.

IF AN APPLICATION DOES NOT MEET THESE REQUIREMENTS, A FRESH PLANNING PERMIT APPLICATION WILL BE REQUIRED.

Fee & payment options – Please pay fee when lodging your completed application form

	Payment in Person Customer Service hours are between 8.30am and 4.30pm, Mon-Fri. Payment may be made by cash, credit card, cheque or EFTPOS.
	Payment by Mail Cheques should be made payable to Latrobe Council and posted to The General Manager, Kentish Council, PO Box 63, Sheffield TAS, 7306.
	Credit Card Payment by Phone Please contact the Kentish Council offices on 6491 0200. Customer Service hours are between 8.30am and 4.30pm, Monday to Friday.
Bank Transfer	**Payment by Bank Transfer** Payment can be made via direct credit to: BSB 067-016 Account Number 1000 6858. Please use your Invoice number as the reference when using this payment method

Office Use Only	
Date received	
Amendment Fee paid	
Issued by:	Delegate / Council
Representations:	