



69 High Street, Sheffield
PO Box 63, SHEFFIELD TAS 7306
E: council@kentish.tas.gov.au
www.kentish.tas.gov.au

Council Use Only	
Date & time form received:	
Received by:	

Application for Works within the Council Road Reservation (Form Number – K-INFFRM002)

Local Government (Highways) Act 1982 (Clause 46)

1 Applicants Details

Name

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First Last

Address

Town Postcode

Contact Phone Number Contact Email Address

Road where works required

Location details

2 Works Required

- Removal of vegetation
- Installation/Removal of fencing
- Alterations to roadside drains
- Erecting/Removal of a structure
- Installation/Remove temporary sign
- Install underground electrical cable
- Other Roadworks (please specify)
- New Landscaping
- Installation/Removal of stormwater infrastructure
- Stormwater connection point
- Construction of kerb crossover and vehicular access
- Minor subdivision

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3 Required Information

Nominated contractor undertaking work

- Supply Certificate of Currency for Public Liability Insurance
- Plan showing the location and details of the works
- Traffic Management Plan

4 Acknowledgement and Signature

- I agree that by typing my name below in 'Name of signatory' I have signed this application (if completing electronically)

Name of signatory

Signature (if completing in hard copy)

Date

5 Submission

Applications can be submitted as follows:

- Email to council@kentish.tas.gov.au and label the subject of your email "Application for Works within the Council Road Reservation"; or
- Mail to PO Box 63, Sheffield, TAS, 7307; or

Deliver in person to the Council office at 69 High Street, Sheffield.

Personal Information Protection Statement

As required under the Personal Information Protection Act 2004

Personal information is managed in accordance with the Personal Information Protection Act 2004 and may be accessed by the individual to whom it relates, on request to Council.

Information can be used for other purposes permitted by the Local Government Act 1993 and regulations made by or under that Act, and if necessary, may be disclosed to other public sector bodies, agents, or contractors of Council, in accordance with Council's personal information protection policies.

Failure to provide all required information may result in your application not being able to be accepted or processed.