

**Council Use Only**

Date &amp; time form received:

Received by:

## Change Dog Registration Details

(Form Number – K-REGFRM003)

### When to use this form

Use this form if you need to make changes to your current dog registration. The *Dog Control Act 2000* requires that any changes are to be made in writing.

Fields marked with a \* are mandatory.

### 1 Dog's Details

Animal Name\*

Breed\*

Tag Number

### 2 Owner's Details

First Name\*

Last Name\*

Date of Birth\*

Number &amp; Street Name (where your dog is currently registered?)\*

Town\*

Postcode\*

Contact Phone Number\*

Contact Email Address\*

### 3 Details to be Changed\*

☐**Pension Concession**

Card Number\*

☐**Desexed** (Note: Provide a copy of the desexing certificate or fill out a Statutory Declaration if you cannot provide certificate).☐**Deceased**☐**I have moved to a different municipal area**

New Municipal Area\*

☐**I have a new address within the Kentish municipal area**

New address\*



☐ **I have transferred ownership** (please provide new owner details)

First Name\*

Last Name\*

Date of Birth\*

Address (where the dog is now located)\*

Town\*

Postcode\*

Contact Phone Number\*

Contact Email Address\*

## 4 Declaration and Signature

☐ I declare that the information I have provided is true and correct to the best of my knowledge\*

☐ I agree that by typing my name below in 'Name of signatory' I have signed this application (if completing electronically)\*

**Name of signatory\***

**Signature\* (if completing in hard copy)**

**Date\***

## 5 Submission

Applications can be submitted as follows:

- Email to [council@kentish.tas.gov.au](mailto:council@kentish.tas.gov.au) and label the subject of your email "Change Dog Details"; or
- Mail to PO Box 63, Sheffield, TAS, 7306; or
- Deliver in person to the Council office at 69 High Street, Sheffield.

### Personal Information Protection Statement

As required under the Personal Information Protection Act 2004

Personal information is managed in accordance with the Personal Information Protection Act 2004 and may be accessed by the individual to whom it relates, on request to Council.

Information can be used for other purposes permitted by the Local Government Act 1993 and regulations made by or under that Act, and if necessary, may be disclosed to other public sector bodies, agents, or contractors of Council, in accordance with Council's personal information protection policies.

Failure to provide all required information may result in your application not being able to be accepted or processed.